

## Balance Sheet

As of December 31, 2016

Account	30-Nov Balance	December Deposits	December Payments	Pension Adjustment	Available Funds
Savings Account - Memorials	1,434.29	-	-		1,434.29
Savings Account - Columbarium	6,918.37	-	-		6,918.37
Savings Account - Ogden	1,440.97	-	456.16		984.81
Savings Account - Labyrinth	731.14	-	-		731.14
Savings Account - Trivia / Blessing Bags	2,139.81	-	-		2,139.81
Savings Account - Designated	5,363.52	1,636.00	80.00		6,919.52
Savings Account - DOK	199.80	-	-		199.80
Savings Account - Sabbatical	2,089.92	-	-		2,089.92
Savings Account - All About Kidz	-	4,130.86	-		4,130.86
Savings Account - Building	1,494.56	49.41	-		1,543.97
Savings Account - Undercroft	7,592.68	960.00	7,452.73		1,099.95
<b>Savings Account</b>	<b>29,405.06</b>	<b>6,776.27</b>	<b>7,988.89</b>		<b>28,192.44</b>
Discretionary - Rector	875.41	112.50	239.79		748.12
<b>Discretionary Account</b>	<b>875.41</b>	<b>112.50</b>	<b>239.79</b>		<b>748.12</b>
Sabbatical - Rector	1,243.39	-	-		1,243.39
<b>Sabbatical Account</b>	<b>1,243.39</b>	<b>-</b>	<b>-</b>		<b>1,243.39</b>
Operating Account - General Funds	2,084.42	20,398.52	16,233.19	(30.01)	6,219.74
<b>Operating Account</b>	<b>2,084.42</b>	<b>20,398.52</b>	<b>16,233.19</b>	<b>(30.01)</b>	<b>6,219.74</b>
<b>Total Cash and Bank Balances</b>	<b>33,608.28</b>	<b>27,287.29</b>	<b>24,461.87</b>	<b>(30.01)</b>	<b>36,403.69</b>

Savings - Designated includes Thrivent, Vestments, Library / Education, Comeca, and Spense Foundation.

Pension Adjustment: The difference between Angela's 10/28 (paid in November) and 11/25 (paid in December) contributions.

# St. Martha's Episcopal Church

## 2016 Budget Summary Report.

	December Actual	December Budget	December Variance	YTD Actual	YTD Budget	YTD Variance
<b>Income</b>						
General Offerings	15,736	12,873	2,863	155,794	154,480	1,314
Miscellaneous Income	84	70	14	3,880	840	3,040
Pass Through Income	258	653	(395)	7,554	7,840	(286)
Rental Income	2,170	5,757	(3,587)	65,742	69,080	(3,338)
Special Offerings	2,151	325	1,826	4,957	3,900	1,057
<b>TOTAL INCOME</b>	<b>20,399</b>	<b>19,678</b>	<b>720</b>	<b>237,927</b>	<b>236,140</b>	<b>1,787</b>
<b>Expense</b>						
Administrative & General	468	1,601	(1,133)	18,302	19,210	(908)
Building, Facilities and Grounds	4,737	5,136	(400)	60,491	61,636	(1,145)
Miscellaneous	21	35	(14)	3,753	420	3,333
Pass Through Expense	258	653	(395)	7,554	7,840	(286)
Personnel Costs	10,430	12,160	(1,731)	143,683	145,923	(2,241)
Programs & Formation	-	240	(240)	1,957	2,880	(923)
Worship	320	195	125	1,127	2,340	(1,213)
<b>TOTAL EXPENSE</b>	<b>16,233</b>	<b>20,021</b>	<b>(3,788)</b>	<b>236,867</b>	<b>240,249</b>	<b>(3,382)</b>
Surplus / (Deficit)	4,165	(342)		1,060	(4,110)	

## Budget

12/1/2016 Through 12/31/2016 Using 2016 Budget

12/31/2016

Page 1

Category Description	12/1/2016 Actual	Budget	12/31/2016 Difference
<b>INCOME</b>			
General Offerings			
Loose Plate	371.00	200.00	171.00
New Contributions	130.00	200.00	-70.00
Pledged	14,145.00	10,466.66	3,678.34
Regular	1,090.00	2,006.66	-916.66
<b>TOTAL General Offerings</b>	<b>15,736.00</b>	<b>12,873.32</b>	<b>2,862.68</b>
Miscellaneous Income			
Fundraising-Operating	0.00	10.00	-10.00
Fundraising-Outreach	0.00	10.00	-10.00
Other Income	3.00	0.00	3.00
Snack Shop	80.55	50.00	30.55
<b>TOTAL Miscellaneous Income</b>	<b>83.55</b>	<b>70.00</b>	<b>13.55</b>
Pass Through Income			
Bishop's Discretionary Fund	0.00	25.00	-25.00
Building	30.00	0.00	30.00
Collections-Undercroft	90.00	200.00	-110.00
Fundraising Building	0.00	165.00	-165.00
Fundraising Labyrinth	0.00	33.33	-33.33
Fundraising Outreach	0.00	185.00	-185.00
Other	137.97	45.00	92.97
<b>TOTAL Pass Through Income</b>	<b>257.97</b>	<b>653.33</b>	<b>-395.36</b>
Rental Inc			
Community Outreach	850.00	916.66	-66.66
Montessori	0.00	4,120.00	-4,120.00
Social Events	320.00	180.00	140.00
Sporting Events	1,000.00	540.00	460.00
<b>TOTAL Rental Inc</b>	<b>2,170.00</b>	<b>5,756.66</b>	<b>-3,586.66</b>
Special Offerings			
Altar Flowers	185.00	125.00	60.00
Holy Days	1,841.00	200.00	1,641.00
Special - Other	125.00	0.00	125.00
<b>TOTAL Special Offerings</b>	<b>2,151.00</b>	<b>325.00</b>	<b>1,826.00</b>
<b>TOTAL INCOME</b>	<b>20,398.52</b>	<b>19,678.31</b>	<b>720.21</b>

### EXPENSES

Administrative & General			
Audit Fees	0.00	25.00	25.00
Copier	208.00	400.00	192.00
Diocesan Assmnt	0.00	833.33	833.33
Marketing, Adverstising & Communications	0.00	50.00	50.00
Office Supplies	193.15	200.00	6.85
Other	0.00	12.50	12.50
Payroll Services	66.65	80.00	13.35
<b>TOTAL Administrative &amp; General</b>	<b>467.80</b>	<b>1,600.83</b>	<b>1,133.03</b>
Facilities			
Furniture, Fixtures & Equip.	0.00	50.00	50.00
Insurance	0.00	675.00	675.00
Maintenance Contracts	0.00	118.33	118.33
Repairs & Maintenance			

## Budget

12/1/2016 Through 12/31/2016 Using 2016 Budget

12/31/2016

Page 2

Category Description	12/1/2016 Actual	- Budget	12/31/2016 Difference
Elevator	0.00	100.00	100.00
General	1,421.00	175.00	-1,246.00
Gym	0.00	25.00	25.00
Heating & AC	0.00	50.00	50.00
Inspections	315.00	125.00	-190.00
Lawn, Snow Removal, etc.	0.00	750.00	750.00
Lighting	0.00	20.00	20.00
Pest Control	95.00	100.00	5.00
<b>TOTAL Repairs &amp; Maintenance</b>	<b>1,831.00</b>	<b>1,345.00</b>	<b>-486.00</b>
<b>Supplies</b>			
Church Supplies	561.55	220.00	-341.55
Coffee	115.13	50.00	-65.13
Miscellaneous	0.00	10.00	10.00
<b>TOTAL Supplies</b>	<b>676.68</b>	<b>280.00</b>	<b>-396.68</b>
<b>Utilities</b>			
Electricity	1,298.00	1,298.00	0.00
Garbage	102.00	95.00	-7.00
Gas	342.00	615.00	273.00
Sewer	87.93	110.00	22.07
Telephone & Internet	285.00	300.00	15.00
Water	114.22	250.00	135.78
<b>TOTAL Utilities</b>	<b>2,229.15</b>	<b>2,668.00</b>	<b>438.85</b>
<b>TOTAL Facilities</b>	<b>4,736.83</b>	<b>5,136.33</b>	<b>399.50</b>
<b>Miscellaneous Expense</b>			
Fundraising - Operating	0.00	15.00	15.00
Snack Shop	20.96	20.00	-0.96
<b>TOTAL Miscellaneous Expense</b>	<b>20.96</b>	<b>35.00</b>	<b>14.04</b>
<b>Pass Through Expense</b>			
Bishop's Discretionary Fund	0.00	25.00	25.00
Building	30.00	0.00	-30.00
Collections-Undercroft	90.00	200.00	110.00
Fundraising - Outreach	0.00	185.00	185.00
Fundraising Building	0.00	165.00	165.00
Fundraising Labyrinth	0.00	33.33	33.33
Other	137.97	45.00	-92.97
<b>TOTAL Pass Through Expense</b>	<b>257.97</b>	<b>653.33</b>	<b>395.36</b>
<b>Personnel Costs</b>			
<b>Clergy Benefits</b>			
Clergy Insurance	42.00	34.00	-8.00
Pension	0.00	1,316.66	1,316.66
<b>TOTAL Clergy Benefits</b>	<b>42.00</b>	<b>1,350.66</b>	<b>1,308.66</b>
<b>Clergy Compensation</b>			
Clergy Allowances	308.33	308.33	0.00
Housing	3,333.34	3,333.34	0.00
Insurance	798.52	795.00	-3.52
Salary	2,916.66	2,916.66	0.00
SECA Reimbursement	519.80	519.80	0.00
<b>TOTAL Clergy Compensation</b>	<b>7,876.65</b>	<b>7,873.13</b>	<b>-3.52</b>
<b>Lay Benefits</b>			
Payroll Taxes	165.22	199.50	34.28
Pension	185.94	132.00	-53.94

## Budget

12/1/2016 Through 12/31/2016 Using 2016 Budget

12/31/2016

Page 3

Category Description	12/1/2016 Actual	- Budget	12/31/2016 Difference
<b>TOTAL Lay Benefits</b>	<b>351.16</b>	<b>331.50</b>	<b>-19.66</b>
Lay Compensation			
Cantor	0.00	225.00	225.00
Keyboardist	220.00	225.00	5.00
Office Manager	1,315.85	1,460.00	144.15
Sexton	624.00	675.00	51.00
<b>TOTAL Lay Compensation</b>	<b>2,159.85</b>	<b>2,585.00</b>	<b>425.15</b>
Supply Clergy	0.00	20.00	20.00
<b>TOTAL Personnel Costs</b>	<b>10,429.66</b>	<b>12,160.29</b>	<b>1,730.63</b>
Programs & Formation			
Annual Council	0.00	125.00	125.00
Continuing Education	0.00	20.00	20.00
General	0.00	75.00	75.00
Hospitality	0.00	10.00	10.00
Social	0.00	10.00	10.00
<b>TOTAL Programs &amp; Formation</b>	<b>0.00</b>	<b>240.00</b>	<b>240.00</b>
Worship			
Flowers	171.12	135.00	-36.12
Music Supplies	121.46	30.00	-91.46
Worship Supplies	27.39	30.00	2.61
<b>TOTAL Worship</b>	<b>319.97</b>	<b>195.00</b>	<b>-124.97</b>
<b>TOTAL EXPENSES</b>	<b>16,233.19</b>	<b>20,020.78</b>	<b>3,787.59</b>
<b>OVERALL TOTAL</b>	<b>4,165.33</b>	<b>-342.47</b>	<b>4,507.80</b>