

## Balance Sheet

As of April 30, 2017

Account	31-Mar Balance	April Deposits	April Payments	Pension Adjustment	Available Funds
Savings Account - Memorials	1,434.29	-	-		1,434.29
Savings Account - Columbarium	7,418.37	-	-		7,418.37
Savings Account - Ogden	898.31	-	95.63		802.68
Savings Account - Labyrinth	731.14	-	-		731.14
Savings Account - Trivia / Blessing Bags	4,504.81	-	34.54		4,470.27
Savings Account - Designated	4,809.52	4,566.00	239.40		9,136.12
Savings Account - DOK	219.80	-	-		219.80
Savings Account - Sabbatical	2,089.92	-	-		2,089.92
Savings Account - Kidz Security Deposit	4,130.86	-	-		4,130.86
Savings Account - Kidz Escrow	1,341.30	1,341.30	-		2,682.60
Savings Account - Building	4,464.55	425.83	-		4,890.38
Savings Account - Undercroft	2,019.95	225.00	-		2,244.95
<b>Savings Account</b>	<b>34,062.82</b>	<b>6,558.13</b>	<b>369.57</b>		<b>40,251.38</b>
Discretionary - Clergy	675.44	229.50	242.79		662.15
<b>Discretionary Account</b>	<b>675.44</b>	<b>229.50</b>	<b>242.79</b>		<b>662.15</b>
Sabbatical - Rector	1,243.39	-	1,243.39		-
<b>Sabbatical Account</b>	<b>1,243.39</b>	<b>-</b>	<b>1,243.39</b>		<b>-</b>
Operating Account - General Funds	8,581.33	27,948.23	22,322.54	(4.31)	14,202.71
<b>Operating Account</b>	<b>8,581.33</b>	<b>27,948.23</b>	<b>22,322.54</b>	<b>(4.31)</b>	<b>14,202.71</b>
<b>Total Cash and Bank Balances</b>	<b>44,562.98</b>	<b>34,735.86</b>	<b>24,178.29</b>	<b>(4.31)</b>	<b>55,116.24</b>

Savings - Designated includes Thrivent, Vestments, Library / Education, Comeca, Spense Foundation , Sound Equipment and Liturgical Supplies.

The Sabbatical Account was closed on 4/13/2017.

Pension Adjustment: The difference between Angela's March 31 (paid in April) and April 28 (paid in May) contributions.

## Designated Funds

As of April 30, 2017

Vestments	\$	659.03
Library		699.49
Comeca		50.00
Spense Foundation		625.00
*Thrivent		2,776.00
Sound Equipment		2,326.60
Liturgical Supplies		2,000.00
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TOTAL		\$9,136.12

The parishioner responsible for the Thrivent contribution has given approval to have the money used where it is most needed, but is hopeful that it can ultimately be moved to the Building Capital sub-account.

# St. Martha's Episcopal Church

## 2017 Budget Summary Report

	April Actual	April Budget	April Variance	YTD Actual	YTD Budget	YTD Variance
<b>Income</b>						
General Offerings	15,935	13,603	2,331	56,201	54,414	1,787
Miscellaneous Income	106	95	11	643	380	263
Pass Through Income	4,121	1,372	2,749	8,232	5,489	2,742
Rental Income	1,950	1,670	280	12,320	6,680	5,640
School Income	4,497	4,684	(187)	16,184	18,734	(2,551)
Special Offerings	1,340	375	965	1,595	1,500	95
<b>TOTAL INCOME</b>	<b>27,948</b>	<b>21,799</b>	<b>6,149</b>	<b>95,174</b>	<b>87,197</b>	<b>7,977</b>
<b>Expense</b>						
Administrative & General	2,395	2,139	256	8,490	8,557	(67)
Building Transfers	-	17	(17)	-	69	(69)
Building, Facilities and Grounds	3,309	4,585	(1,276)	16,742	18,340	(1,598)
Insurance	-	788	(788)	3,671	3,150	521
Miscellaneous	-	105	(105)	276	420	(144)
Pass Through Expense	4,552	1,372	3,180	7,987	5,489	2,497
Personnel Costs	11,741	12,445	(704)	49,461	49,779	(318)
Programs & Formation	36	170	(134)	176	680	(504)
Worship	289	178	111	414	713	(300)
<b>TOTAL EXPENSE</b>	<b>22,323</b>	<b>21,799</b>	<b>523</b>	<b>87,216</b>	<b>87,197</b>	<b>19</b>
<b>Surplus / (Deficit)</b>	<b>5,626</b>	<b>0</b>		<b>7,958</b>	<b>0</b>	

Pass through Income and Pass Through Expense should typically match. That is not the case for April. The discrepancies are due to some March Undercroft and Building contributions as well as an "All About Kidz" tax escrow payment received during March were not transferred until April 4.

## Budget

4/1/2017 Through 4/30/2017 Using 2017 Budget

5/14/2017

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Category Description	4/1/2017 Actual	- Budget	4/30/2017 Difference
<b>INCOME</b>			
General Offerings			
Loose Plate	139.50	260.00	-120.50
New Contributions	115.00	285.00	-170.00
Pledged Offerings	13,200.17	11,016.70	2,183.47
Regular Offerings	2,480.00	2,041.70	438.30
<b>TOTAL General Offerings</b>	<b>15,934.67</b>	<b>13,603.40</b>	<b>2,331.27</b>
Miscellaneous Income			
Miscellaneous Income - Other	106.00	25.00	81.00
Snack Shop	0.00	70.00	-70.00
<b>TOTAL Miscellaneous Income</b>	<b>106.00</b>	<b>95.00</b>	<b>11.00</b>
Pass Through Income			
Bishop's Discretionary Fund	0.00	10.00	-10.00
Collections - Building	495.00	100.00	395.00
Collections - Undercroft	389.40	100.00	289.40
Columbarium	0.00	125.00	-125.00
Fundraising Labyrinth	0.00	33.33	-33.33
Fundraising Outreach	0.00	33.33	-33.33
Fundraising TBD	2,566.00	200.00	2,366.00
Miscellaneous	0.00	100.00	-100.00
School Lease Taxes	670.65	670.65	0.00
<b>TOTAL Pass Through Income</b>	<b>4,121.05</b>	<b>1,372.31</b>	<b>2,748.74</b>
Rental Income			
Fellowship - Outreach	910.00	920.00	-10.00
Rental Income - Other	0.00	10.00	-10.00
Social Events	280.00	180.00	100.00
Sporting Events	760.00	560.00	200.00
<b>TOTAL Rental Income</b>	<b>1,950.00</b>	<b>1,670.00</b>	<b>280.00</b>
School Income			
Mowing	0.00	31.50	-31.50
Property Insurance	75.07	79.92	-4.85
School Rental	4,130.83	4,141.00	-10.17
Snow Removal	65.00	154.17	-89.17
Utilities Income	226.11	277.00	-50.89
<b>TOTAL School Income</b>	<b>4,497.01</b>	<b>4,683.59</b>	<b>-186.58</b>
Special Offerings			
Altar Flowers	1,014.50	100.00	914.50
Holy Days	125.00	200.00	-75.00
Special Offerings - Other	200.00	75.00	125.00
<b>TOTAL Special Offerings</b>	<b>1,339.50</b>	<b>375.00</b>	<b>964.50</b>
<b>TOTAL INCOME</b>	<b>27,948.23</b>	<b>21,799.30</b>	<b>6,148.93</b>
<b>EXPENSES</b>			
Administrative & General			
Administrative & General - Other	0.00	12.50	12.50
Audit Fees	0.00	25.00	25.00
Copier	680.38	400.00	-280.38
Diocesan Assessment	1,400.00	1,166.67	-233.33
Marketing, Advertising & Communications	0.00	50.00	50.00
Office Supplies	234.66	200.00	-34.66

**Budget**

4/1/2017 Through 4/30/2017 Using 2017 Budget

5/14/2017

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Category Description	4/1/2017 Actual	Budget	4/30/2017 Difference
Payroll Services	79.91	85.00	5.09
Tax Reparation	0.00	200.00	200.00
<b>TOTAL Administrative &amp; General</b>	<b>2,394.95</b>	<b>2,139.17</b>	<b>-255.78</b>
<b>Building Transfers</b>			
Total Building Transfers	0.00	17.26	17.26
<b>TOTAL Building Transfers</b>	<b>0.00</b>	<b>17.26</b>	<b>17.26</b>
<b>Facilities</b>			
Furniture, Fixtures & Equip.	0.00	30.00	30.00
<b>Repairs &amp; Maintenance</b>			
Elevator	178.93	85.00	-93.93
General	213.00	300.00	87.00
Gym	0.00	33.33	33.33
Heating & AC	0.00	50.00	50.00
Inspections	0.00	135.00	135.00
Landscaping	0.00	50.00	50.00
Lighting	0.00	30.00	30.00
Mowing	0.00	291.67	291.67
Pest Control	95.00	110.00	15.00
Snow Removal	260.00	616.67	356.67
Sprinklers	150.00	33.33	-116.67
<b>TOTAL Repairs &amp; Maintenance</b>	<b>896.93</b>	<b>1,735.00</b>	<b>838.07</b>
<b>Supplies</b>			
Church Supplies	135.16	200.00	64.84
Coffee	0.00	50.00	50.00
Miscellaneous	0.00	65.00	65.00
<b>TOTAL Supplies</b>	<b>135.16</b>	<b>315.00</b>	<b>179.84</b>
<b>Utilities</b>			
Electricity	1,298.00	1,325.00	27.00
Garbage	107.10	105.00	-2.10
Gas	415.00	415.00	0.00
Sewer	73.45	110.00	36.55
Telephone & Internet	283.21	300.00	16.79
Water	100.58	250.00	149.42
<b>TOTAL Utilities</b>	<b>2,277.34</b>	<b>2,505.00</b>	<b>227.66</b>
<b>TOTAL Facilities</b>	<b>3,309.43</b>	<b>4,585.00</b>	<b>1,275.57</b>
<b>Insurance</b>			
Insurance	0.00	787.50	787.50
<b>TOTAL Insurance</b>	<b>0.00</b>	<b>787.50</b>	<b>787.50</b>
<b>Miscellaneous Expense</b>			
Columbarium	0.00	50.00	50.00
Fundraising - Operating	0.00	15.00	15.00
Miscellaneous Expense -Other	0.00	10.00	10.00
Snack Shop	0.00	30.00	30.00
<b>TOTAL Miscellaneous Expense</b>	<b>0.00</b>	<b>105.00</b>	<b>105.00</b>
<b>Pass Through Expense</b>			
Bishop's Discretionary Fund	0.00	10.00	10.00
Collections - Building	420.00	100.00	-320.00
Collections-Undercroft	225.00	100.00	-125.00
Columbarium	0.00	125.00	125.00
Fundraising Labyrinth	0.00	33.33	33.33
Fundraising Outreach	0.00	33.33	33.33

## Budget

4/1/2017 Through 4/30/2017 Using 2017 Budget

5/14/2017

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Category Description	4/1/2017 Actual	- Budget	4/30/2017 Difference
Fundraising TBD	2,566.00	200.00	-2,366.00
Miscellaneous	0.00	100.00	100.00
School Lease Taxes	1,341.30	670.65	-670.65
<b>TOTAL Pass Through Expense</b>	<b>4,552.30</b>	<b>1,372.31</b>	<b>-3,179.99</b>
<b>Personnel Costs</b>			
<b>Clergy Benefits</b>			
Clergy Life Insurance	21.00	21.00	0.00
Clergy Pension - Insurance Deductibles	0.00	54.00	54.00
Clergy Pension - Regular	1,316.66	1,316.66	0.00
<b>TOTAL Clergy Benefits</b>	<b>1,337.66</b>	<b>1,391.66</b>	<b>54.00</b>
<b>Clergy Compensation</b>			
Clergy Allowances	308.33	308.33	0.00
Housing	3,333.34	3,333.34	0.00
Medical Deductibles	0.00	300.00	300.00
Medical Insurance	545.00	624.57	79.57
Salary	2,916.66	2,916.66	0.00
SECA Reimbursement	519.80	525.91	6.11
<b>TOTAL Clergy Compensation</b>	<b>7,623.13</b>	<b>8,008.81</b>	<b>385.68</b>
<b>Lay Benefits</b>			
Office Manager Life Insurance	21.00	21.00	0.00
Office Manager Pension	124.32	137.70	13.38
Payroll Taxes	187.23	203.00	15.77
<b>TOTAL Lay Benefits</b>	<b>332.55</b>	<b>361.70</b>	<b>29.15</b>
<b>Lay Compensation</b>			
Cantor	220.00	200.00	-20.00
Keyboardist	330.00	250.00	-80.00
Office Manager	1,273.52	1,530.00	256.48
Sexton	624.00	675.00	51.00
Supply Musicians	0.00	7.50	7.50
<b>TOTAL Lay Compensation</b>	<b>2,447.52</b>	<b>2,662.50</b>	<b>214.98</b>
<b>Supply Clergy</b>			
Supply Clergy	0.00	20.00	20.00
<b>TOTAL Supply Clergy</b>	<b>0.00</b>	<b>20.00</b>	<b>20.00</b>
<b>TOTAL Personnel Costs</b>	<b>11,740.86</b>	<b>12,444.67</b>	<b>703.81</b>
<b>Programs &amp; Formation</b>			
Annual Council	0.00	100.00	100.00
Continuing Education	0.00	30.00	30.00
General	36.00	20.00	-16.00
Hospitality	0.00	10.00	10.00
Social	0.00	10.00	10.00
<b>TOTAL Programs &amp; Formation</b>	<b>36.00</b>	<b>170.00</b>	<b>134.00</b>
<b>Worship</b>			
Flowers	63.00	40.00	-23.00
Liturgical Supplies	0.00	83.33	83.33
Music Supplies	178.00	15.00	-163.00
Supplies	0.00	10.00	10.00
Worship Supplies	48.00	30.00	-18.00
<b>TOTAL Worship</b>	<b>289.00</b>	<b>178.33</b>	<b>-110.67</b>
<b>TOTAL EXPENSES</b>	<b>22,322.54</b>	<b>21,799.24</b>	<b>-523.30</b>
<b>OVERALL TOTAL</b>	<b>5,625.69</b>	<b>0.06</b>	<b>5,625.63</b>