

## St. Martha's Episcopal Church Vestry

February 19, 2017

The St. Martha's Vestry met in regular meeting on February 19, 2017. Fr. Ernesto Medina, Steve Henderson, Sr. Warden, Lu Ann Kluch, Jr. Warden, Chris Brockinton, Dario Gherzi, Faye Hagggar, Jarrod Reece, Mary Quinby, and Marjorie Shaw were present. Phil Brown, Treasurer, Nancy Huston, Recorder and Angela Lasher were also present.

Kluch opened the meeting with prayer at 12:18.

Brown presented the Treasurer's Report:

- Designated offerings include \$2,421.00 in contributions from a parishioner's employer. Another \$355.00 was received in February. These funds are being held in hopes that they can be moved to the Building Fund.
- Designated offerings also include the proceeds from the 2016 Trivia night, \$2,465.00. The Vestry decided not to designate the funds toward any outreach programs to ensure that we would be able to transition from the Montessori to a new tenant.
- There was a deficit of about \$1,600.00 for the month. A payment of \$3,950.00 was made to the Rector's Pension Fund in January. The next payment is not due until May. We will be making monthly payments instead of quarterly payments in the future.
- The owners of All About Kidz, the new preschool, did not realize that they were responsible for the first month's utilities. The amount of payment would have been about \$1,600.00. After conferring with Fr. Ernesto, it was decided to waive the payment. With a ten-year lease in hand, it was felt that it was best not to start our relationship with All About Kidz on a negative note.
- The lack of snow this winter has been financially beneficial to the church.
- We made out quarterly property insurance payment of approximately \$2,070.00 in February.
- We use an outside provider to process our payroll. With personnel turnover, there has been a new payroll clerk who mistakenly paid Fr. Ernesto twice last week. In spite of this double payment, we have an account balance of about \$1,500.00.

The Treasurer's Report was accepted as presented.

Quinby moved that the Housing allowance for Medina be maintained at the present level. Kluch seconded the motion which passed unanimously.

Copies of the By-laws were distributed and reviewed.

Kluch is planning a Newcomers' brunch.

A Floor Maintenance Proposal for the gym for the next year created by Lathrop was presented.. No action was taken.

Medina asked that Vestry members work with Brockinton to determine the Vestry Member of the Day availability.

The Vestry Retreat will be held at St. Andrew's on March 1 from 9:00-3:00. The Budget, Hospitality and Community Building will be discussed.

Medina asked that Vestry Members let him know of any proposed Agenda items for Vestry meetings the week before the meeting unless there is an emergency situation.

Medina closed the meeting with prayer at 1:22.

Faithfully submitted,

*Nancy W. Huston*

Deacon Nancy W. Huston  
Recorder