

Balance Sheet

As of May 31, 2017

| Account | 30-Apr Balance | May Deposits | May Payments | Pension Adjustment | Available Funds |
|---|-------------------|------------------|------------------|-----------------------|--------------------|
| Savings Account - Memorials | 1,434.29 | - | - | | 1,434.29 |
| Savings Account - Columbarium | 7,418.37 | - | - | | 7,418.37 |
| Savings Account - Ogden | 802.68 | - | - | | 802.68 |
| Savings Account - Labyrinth | 731.14 | - | - | | 731.14 |
| Savings Account - Trivia / Blessing Bags | 4,470.27 | - | - | | 4,470.27 |
| Savings Account - Designated / Vestments | 659.03 | - | - | | 659.03 |
| Savings Account - Designated / Library | 699.49 | - | - | | 699.49 |
| Savings Account - Designated / Comeca | 50.00 | - | - | | 50.00 |
| Savings Account - Designated / Spense | 625.00 | - | - | | 625.00 |
| Savings Account - Designated / Thrivent | 2,776.00 | - | - | | 2,776.00 |
| Savings Account - Designated / Sound | 2,326.60 | - | 1,393.33 | | 933.27 |
| Savings Account - Designated / Liturgical | 2,000.00 | - | 816.95 | | 1,183.05 |
| Savings Account - DOK | 219.80 | - | - | | 219.80 |
| Savings Account - Sabbatical | 2,089.92 | - | - | | 2,089.92 |
| Savings Account - Kidz Security Deposit | 4,130.86 | - | - | | 4,130.86 |
| Savings Account - Kidz Escrow | 2,682.60 | 670.65 | - | | 3,353.25 |
| Savings Account - Building Capital | 4,890.38 | 742.29 | - | | 5,632.67 |
| Savings Account - Undercroft | 2,244.95 | 389.40 | - | | 2,634.35 |
| Savings Account | 40,251.38 | 1,802.34 | 2,210.28 | | 39,843.44 |
| | | | | | |
| Discretionary - Clergy | 662.15 | 62.50 | 19.60 | | 705.05 |
| Discretionary Account | 662.15 | 62.50 | 19.60 | | 705.05 |
| | | | | | |
| Operating Account - General Funds | 14,202.71 | 16,603.62 | 21,818.22 | (10.00) | 8,978.11 |
| Operating Account | 14,202.71 | 16,603.62 | 21,818.22 | (10.00) | 8,978.11 |
| | | | | | |
| Total Cash and Bank Balances | 55,116.24 | 18,468.46 | 24,048.10 | (10.00) | 49,526.60 |

Pension Adjustment: The difference between Angela's April 28 (paid in May) and May 26 (paid in June) contributions.

St. Martha's Episcopal Church

2017 Budget Summary Report

| | May Actual | May Budget | May Variance | YTD Actual | YTD Budget | YTD Variance |
|----------------------------------|----------------|---------------|-----------------|----------------|----------------|-----------------|
| Income | | | | | | |
| General Offerings | 9,992 | 13,603 | (3,611) | 66,193 | 68,017 | (1,824) |
| Miscellaneous Income | - | 95 | (95) | 643 | 475 | 168 |
| Pass Through Income | 1,096 | 1,372 | (277) | 9,327 | 6,862 | 2,466 |
| Rental Income | 1,030 | 1,670 | (640) | 13,350 | 8,350 | 5,000 |
| School Income | 4,486 | 4,684 | (198) | 20,669 | 23,418 | (2,749) |
| Special Offerings | - | 375 | (375) | 1,595 | 1,875 | (281) |
| TOTAL INCOME | 16,604 | 21,799 | (5,196) | 111,778 | 108,996 | 2,781 |
| Expense | | | | | | |
| Administrative & General | 1,947 | 2,139 | (192) | 10,437 | 10,696 | (259) |
| Building Transfers | - | 17 | (17) | - | 86 | (86) |
| Building, Facilities and Grounds | 4,782 | 4,585 | 197 | 21,523 | 22,925 | (1,402) |
| Insurance | 2,066 | 788 | 1,279 | 5,738 | 3,938 | 1,800 |
| Miscellaneous | - | 105 | (105) | 276 | 525 | (249) |
| Pass Through Expense | 1,185 | 1,372 | (187) | 9,172 | 6,862 | 2,310 |
| Personnel Costs | 11,299 | 12,445 | (1,146) | 60,759 | 62,223 | (1,464) |
| Programs & Formation | 254 | 170 | 84 | 430 | 850 | (420) |
| Worship | 285 | 178 | 107 | 699 | 892 | (193) |
| TOTAL EXPENSE | 21,818 | 21,799 | 19 | 109,034 | 108,996 | 38 |
| Surplus / (Deficit) | (5,215) | 0 | | 2,744 | 0 | |

Some Pass through Income was recorded during April and the corresponding Expense in May, therefore the amounts are different.

Budget

5/1/2017 Through 5/31/2017 Using 2017 Budget

6/15/2017

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| Category Description | 5/1/2017 Actual | - Budget | 5/31/2017 Difference |
|---|--------------------|------------------|-------------------------|
| INCOME | | | |
| General Offerings | | | |
| Loose Plate | 112.20 | 260.00 | -147.80 |
| New Contributions | 185.00 | 285.00 | -100.00 |
| Pledged Offerings | 8,410.00 | 11,016.70 | -2,606.70 |
| Regular Offerings | 1,285.00 | 2,041.70 | -756.70 |
| TOTAL General Offerings | 9,992.20 | 13,603.40 | -3,611.20 |
| Miscellaneous Income | | | |
| Miscellaneous Income - Other | 0.00 | 25.00 | -25.00 |
| Snack Shop | 0.00 | 70.00 | -70.00 |
| TOTAL Miscellaneous Income | 0.00 | 95.00 | -95.00 |
| Pass Through Income | | | |
| Bishop's Discretionary Fund | 0.00 | 10.00 | -10.00 |
| Collections - Building | 100.00 | 100.00 | 0.00 |
| Collections - Undercroft | 225.00 | 100.00 | 125.00 |
| Columbarium | 0.00 | 125.00 | -125.00 |
| Fundraising Labyrinth | 0.00 | 33.33 | -33.33 |
| Fundraising Outreach | 0.00 | 33.33 | -33.33 |
| Fundraising TBD | 0.00 | 200.00 | -200.00 |
| Miscellaneous | 100.00 | 100.00 | 0.00 |
| School Lease Taxes | 670.65 | 670.65 | 0.00 |
| TOTAL Pass Through Income | 1,095.65 | 1,372.31 | -276.66 |
| Rental Income | | | |
| Fellowship - Outreach | 850.00 | 920.00 | -70.00 |
| Rental Income - Other | 0.00 | 10.00 | -10.00 |
| Social Events | 100.00 | 180.00 | -80.00 |
| Sporting Events | 80.00 | 560.00 | -480.00 |
| TOTAL Rental Income | 1,030.00 | 1,670.00 | -640.00 |
| School Income | | | |
| Mowing | 47.96 | 31.50 | 16.46 |
| Property Insurance | 75.07 | 79.92 | -4.85 |
| School Rental | 4,130.86 | 4,141.00 | -10.14 |
| Snow Removal | 0.00 | 154.17 | -154.17 |
| Utilities Income | 231.88 | 277.00 | -45.12 |
| TOTAL School Income | 4,485.77 | 4,683.59 | -197.82 |
| Special Offerings | | | |
| Altar Flowers | 0.00 | 100.00 | -100.00 |
| Holy Days | 0.00 | 200.00 | -200.00 |
| Special Offerings - Other | 0.00 | 75.00 | -75.00 |
| TOTAL Special Offerings | 0.00 | 375.00 | -375.00 |
| TOTAL INCOME | 16,603.62 | 21,799.30 | -5,195.68 |
| EXPENSES | | | |
| Administrative & General | | | |
| Administrative & General - Other | 0.00 | 12.50 | 12.50 |
| Audit Fees | 0.00 | 25.00 | 25.00 |
| Copier | 208.00 | 400.00 | 192.00 |
| Diocesan Assessment | 1,400.00 | 1,166.67 | -233.33 |
| Marketing, Advertising & Communications | 0.00 | 50.00 | 50.00 |
| Office Supplies | 150.99 | 200.00 | 49.01 |

Budget

5/1/2017 Through 5/31/2017 Using 2017 Budget

6/15/2017

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| Category Description | 5/1/2017 Actual | - Budget | 5/31/2017 Difference |
|---|--------------------|-----------------|-------------------------|
| Other | 119.39 | 0.00 | -119.39 |
| Payroll Services | 68.91 | 85.00 | 16.09 |
| Tax Reparation | 0.00 | 200.00 | 200.00 |
| TOTAL Administrative & General | 1,947.29 | 2,139.17 | 191.88 |
| Building Transfers | | | |
| Total Building Transfers | 0.00 | 17.26 | 17.26 |
| TOTAL Building Transfers | 0.00 | 17.26 | 17.26 |
| Facilities | | | |
| Furniture, Fixtures & Equip. | 0.00 | 30.00 | 30.00 |
| Repairs & Maintenance | | | |
| Elevator | 0.00 | 85.00 | 85.00 |
| General | 480.00 | 300.00 | -180.00 |
| Gym | 0.00 | 33.33 | 33.33 |
| Heating & AC | 0.00 | 50.00 | 50.00 |
| Inspections | 563.00 | 135.00 | -428.00 |
| Landscaping | 0.00 | 50.00 | 50.00 |
| Lighting | 0.00 | 30.00 | 30.00 |
| Mowing | 440.00 | 291.67 | -148.33 |
| Pest Control | 466.00 | 110.00 | -356.00 |
| Snow Removal | 0.00 | 616.67 | 616.67 |
| Sprinklers | 0.00 | 33.33 | 33.33 |
| TOTAL Repairs & Maintenance | 1,949.00 | 1,735.00 | -214.00 |
| Supplies | | | |
| Church Supplies | 497.75 | 200.00 | -297.75 |
| Coffee | 78.08 | 50.00 | -28.08 |
| Miscellaneous | 0.00 | 65.00 | 65.00 |
| TOTAL Supplies | 575.83 | 315.00 | -260.83 |
| Utilities | | | |
| Electricity | 1,298.00 | 1,325.00 | 27.00 |
| Garbage | 107.10 | 105.00 | -2.10 |
| Gas | 415.00 | 415.00 | 0.00 |
| Sewer | 61.77 | 110.00 | 48.23 |
| Telephone & Internet | 283.67 | 300.00 | 16.33 |
| Water | 91.18 | 250.00 | 158.82 |
| TOTAL Utilities | 2,256.72 | 2,505.00 | 248.28 |
| TOTAL Facilities | 4,781.55 | 4,585.00 | -196.55 |
| Insurance | | | |
| Insurance | 2,066.25 | 787.50 | -1,278.75 |
| TOTAL Insurance | 2,066.25 | 787.50 | -1,278.75 |
| Miscellaneous Expense | | | |
| Columbarium | 0.00 | 50.00 | 50.00 |
| Fundraising - Operating | 0.00 | 15.00 | 15.00 |
| Miscellaneous Expense -Other | 0.00 | 10.00 | 10.00 |
| Snack Shop | 0.00 | 30.00 | 30.00 |
| TOTAL Miscellaneous Expense | 0.00 | 105.00 | 105.00 |
| Pass Through Expense | | | |
| Bishop's Discretionary Fund | 0.00 | 10.00 | 10.00 |
| Collections - Building | 125.00 | 100.00 | -25.00 |
| Collections-Undercroft | 389.40 | 100.00 | -289.40 |
| Columbarium | 0.00 | 125.00 | 125.00 |
| Fundraising Labyrinth | 0.00 | 33.33 | 33.33 |

Budget

5/1/2017 Through 5/31/2017 Using 2017 Budget

6/15/2017

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| Category Description | 5/1/2017 Actual | - Budget | 5/31/2017 Difference |
|--|--------------------|------------------|-------------------------|
| Fundraising Outreach | 0.00 | 33.33 | 33.33 |
| Fundraising TBD | 0.00 | 200.00 | 200.00 |
| Miscellaneous | 0.00 | 100.00 | 100.00 |
| School Lease Taxes | 670.65 | 670.65 | 0.00 |
| TOTAL Pass Through Expense | 1,185.05 | 1,372.31 | 187.26 |
| Personnel Costs | | | |
| Clergy Benefits | | | |
| Clergy Life Insurance | 21.00 | 21.00 | 0.00 |
| Clergy Pension - Insurance Deductibles | 0.00 | 54.00 | 54.00 |
| Clergy Pension - Regular | 1,316.66 | 1,316.66 | 0.00 |
| TOTAL Clergy Benefits | 1,337.66 | 1,391.66 | 54.00 |
| Clergy Compensation | | | |
| Clergy Allowances | 308.33 | 308.33 | 0.00 |
| Housing | 3,333.34 | 3,333.34 | 0.00 |
| Medical Deductibles | 0.00 | 300.00 | 300.00 |
| Medical Insurance | 545.00 | 624.57 | 79.57 |
| Salary | 2,916.66 | 2,916.66 | 0.00 |
| SECA Reimbursement | 519.80 | 525.91 | 6.11 |
| TOTAL Clergy Compensation | 7,623.13 | 8,008.81 | 385.68 |
| Lay Benefits | | | |
| Office Manager Life Insurance | 21.00 | 21.00 | 0.00 |
| Office Manager Pension | 111.15 | 137.70 | 26.55 |
| Payroll Taxes | 156.74 | 203.00 | 46.26 |
| TOTAL Lay Benefits | 288.89 | 361.70 | 72.81 |
| Lay Compensation | | | |
| Cantor | 220.00 | 200.00 | -20.00 |
| Keyboardist | 220.00 | 250.00 | 30.00 |
| Office Manager | 984.96 | 1,530.00 | 545.04 |
| Sexton | 624.00 | 675.00 | 51.00 |
| Supply Musicians | 0.00 | 7.50 | 7.50 |
| TOTAL Lay Compensation | 2,048.96 | 2,662.50 | 613.54 |
| Supply Clergy | | | |
| Supply Clergy | 0.00 | 20.00 | 20.00 |
| TOTAL Supply Clergy | 0.00 | 20.00 | 20.00 |
| TOTAL Personnel Costs | 11,298.64 | 12,444.67 | 1,146.03 |
| Programs & Formation | | | |
| Annual Council | 0.00 | 100.00 | 100.00 |
| Continuing Education | 0.00 | 30.00 | 30.00 |
| General | 0.00 | 20.00 | 20.00 |
| Hospitality | 0.00 | 10.00 | 10.00 |
| Programs & Formation - Other | 254.11 | 0.00 | -254.11 |
| Social | 0.00 | 10.00 | 10.00 |
| TOTAL Programs & Formation | 254.11 | 170.00 | -84.11 |
| Worship | | | |
| Flowers | 265.43 | 40.00 | -225.43 |
| Liturgical Supplies | 0.00 | 83.33 | 83.33 |
| Music Supplies | 0.00 | 15.00 | 15.00 |
| Supplies | 0.00 | 10.00 | 10.00 |
| Worship Supplies | 19.90 | 30.00 | 10.10 |
| TOTAL Worship | 285.33 | 178.33 | -107.00 |
| TOTAL EXPENSES | 21,818.22 | 21,799.24 | -18.98 |

Budget

5/1/2017 Through 5/31/2017 Using 2017 Budget

6/15/2017

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| Category Description | 5/1/2017 Actual | - Budget | 5/31/2017 Difference |
|----------------------|--------------------|-------------|-------------------------|
| OVERALL TOTAL | -5,214.60 | 0.06 | -5,214.66 |