

Balance Sheet

As of November 30, 2016

Account	31-Oct Balance	November Deposits	November Payments	Pension Adjustment	Available Funds
Savings Account - Memorials	834.29	600.00	-		1,434.29
Savings Account - Columbarium	6,418.37	500.00	-		6,918.37
Savings Account - Ogden	1,440.97	-	-		1,440.97
Savings Account - Labyrinth	731.14	-	-		731.14
Savings Account - Trivia / Blessing Bags	2,139.81	-	-		2,139.81
Savings Account - Designated	2,818.52	2,545.00	-		5,363.52
Savings Account - DOK	189.80	10.00	-		199.80
Savings Account - Sabbatical	2,089.92	-	-		2,089.92
Savings Account - Building	1,431.05	63.51	-		1,494.56
Savings Account - Undercroft	7,177.68	415.00	-		7,592.68
Savings Account	25,271.55	4,133.51	-		29,405.06
Discretionary - Rector	901.91	198.50	225.00		875.41
Discretionary Account	901.91	198.50	225.00		875.41
Sabbatical - Rector	1,243.39	-	-		1,243.39
Sabbatical Account	1,243.39	-	-		1,243.39
Operating Account - General Funds	5,149.26	18,075.91	21,143.67	2.92	2,084.42
Operating Account	5,149.26	18,075.91	21,143.67	2.92	2,084.42
Total Cash and Bank Balances	32,566.11	22,407.92	21,368.67	2.92	33,608.28

Savings - Designated includes Thrivent, Vestments, Library / Education, Comeca, and Spense Foundation.

Pension Adjustment: The difference between Angela's 10/28 (paid in November) and 11/25 (paid in December) contributions.

St. Martha's Episcopal Church

2016 Budget Summary Report

	November Actual	November Budget	November Variance	YTD Actual	YTD Budget	YTD Variance
Income						
General Offerings	11,115	12,873	(1,758)	140,058	141,607	(1,549)
Miscellaneous Income	132	70	62	3,796	770	3,026
Pass Through Income	180	653	(473)	7,296	7,187	110
Rental Income	6,614	5,757	857	63,572	63,323	249
Special Offerings	35	325	(290)	2,806	3,575	(769)
TOTAL INCOME	18,076	19,678	(1,602)	217,528	216,461	1,067
Expense						
Administrative & General	469	1,601	(1,132)	17,834	17,609	225
Building, Facilities and Grounds	5,063	5,136	(73)	55,754	56,500	(746)
Miscellaneous	72	35	37	3,732	385	3,347
Pass Through Expense	180	653	(473)	7,296	7,187	110
Personnel Costs	14,241	12,160	2,081	133,253	133,763	(510)
Programs & Formation	984	240	744	1,957	2,640	(683)
Worship	134	195	(61)	807	2,145	(1,338)
TOTAL EXPENSE	21,144	20,021	1,123	220,634	220,229	405
Surplus / (Deficit)	(3,068)	(342)		(3,106)	(3,767)	

Budget

11/1/2016 Through 11/30/2016 Using 2016 Budget

12/6/2016

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Category Description	11/1/2016 Actual	- Budget	11/30/2016 Difference
INCOME			
General Offerings			
Loose Plate	137.75	200.00	-62.25
New Contributions	435.00	200.00	235.00
Pledged	9,392.25	10,466.66	-1,074.41
Regular	1,150.00	2,006.66	-856.66
TOTAL General Offerings	11,115.00	12,873.32	-1,758.32
Miscellaneous Income			
Fundraising-Operating	0.00	10.00	-10.00
Fundraising-Outreach	0.00	10.00	-10.00
Other Income	3.00	0.00	3.00
Snack Shop	129.00	50.00	79.00
TOTAL Miscellaneous Income	132.00	70.00	62.00
Pass Through Income			
Bishop's Discretionary Fund	0.00	25.00	-25.00
Building	45.00	0.00	45.00
Collections-Undercroft	135.00	200.00	-65.00
Fundraising Building	0.00	165.00	-165.00
Fundraising Labyrinth	0.00	33.33	-33.33
Fundraising Outreach	0.00	185.00	-185.00
Other	0.00	45.00	-45.00
TOTAL Pass Through Income	180.00	653.33	-473.33
Rental Inc			
Community Outreach	1,025.00	916.66	108.34
Montessori	4,248.91	4,120.00	128.91
Social Events	200.00	180.00	20.00
Sporting Events	1,140.00	540.00	600.00
TOTAL Rental Inc	6,613.91	5,756.66	857.25
Special Offerings			
Altar Flowers	35.00	125.00	-90.00
Holy Days	0.00	200.00	-200.00
TOTAL Special Offerings	35.00	325.00	-290.00
TOTAL INCOME	18,075.91	19,678.31	-1,602.40
EXPENSES			
Administrative & General			
Audit Fees	0.00	25.00	25.00
Copier	208.00	400.00	192.00
Diocesan Assmnt	0.00	833.33	833.33
Marketing, Adverstising & Communications	0.00	50.00	50.00
Office Supplies	191.56	200.00	8.44
Other	0.00	12.50	12.50
Payroll Services	68.96	80.00	11.04
TOTAL Administrative & General	468.52	1,600.83	1,132.31
Facilities			
Furniture, Fixtures & Equip.	0.00	50.00	50.00
Insurance	1,944.50	675.00	-1,269.50
Maintenance Contracts	0.00	118.33	118.33
Repairs & Maintenance			
Elevator	0.00	100.00	100.00

Budget

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12/6/2016

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Category Description	11/1/2016 Actual	- Budget	11/30/2016 Difference
General	0.00	175.00	175.00
Gym	0.00	25.00	25.00
Heating & AC	0.00	50.00	50.00
Inspections	120.50	125.00	4.50
Lawn, Snow Removal, etc.	440.00	750.00	310.00
Lighting	0.00	20.00	20.00
Pest Control	95.00	100.00	5.00
TOTAL Repairs & Maintenance	655.50	1,345.00	689.50
Supplies			
Church Supplies	70.06	220.00	149.94
Coffee	0.00	50.00	50.00
Miscellaneous	0.00	10.00	10.00
TOTAL Supplies	70.06	280.00	209.94
Utilities			
Electricity	1,298.00	1,298.00	0.00
Garbage	102.00	95.00	-7.00
Gas	342.00	615.00	273.00
Sewer	109.41	110.00	0.59
Telephone & Internet	223.08	300.00	76.92
Water	318.90	250.00	-68.90
TOTAL Utilities	2,393.39	2,668.00	274.61
TOTAL Facilities	5,063.45	5,136.33	72.88
Miscellaneous Expense			
Fundraising - Operating	0.00	15.00	15.00
Snack Shop	72.02	20.00	-52.02
TOTAL Miscellaneous Expense	72.02	35.00	-37.02
Pass Through Expense			
Bishop's Discretionary Fund	0.00	25.00	25.00
Building	45.00	0.00	-45.00
Collections-Undercroft	135.00	200.00	65.00
Fundraising - Outreach	0.00	185.00	185.00
Fundraising Building	0.00	165.00	165.00
Fundraising Labyrinth	0.00	33.33	33.33
Other	0.00	45.00	45.00
TOTAL Pass Through Expense	180.00	653.33	473.33
Personnel Costs			
Clergy Benefits			
Clergy Insurance	42.00	34.00	-8.00
Pension	3,949.98	1,316.66	-2,633.32
TOTAL Clergy Benefits	3,991.98	1,350.66	-2,641.32
Clergy Compensation			
Clergy Allowances	308.33	308.33	0.00
Housing	3,333.34	3,333.34	0.00
Insurance	545.00	795.00	250.00
Salary	2,916.66	2,916.66	0.00
SECA Reimbursement	519.80	519.80	0.00
TOTAL Clergy Compensation	7,623.13	7,873.13	250.00
Lay Benefits			
Payroll Taxes	177.97	199.50	21.53
Pension	121.90	132.00	10.10
TOTAL Lay Benefits	299.87	331.50	31.63

Budget

11/1/2016 Through 11/30/2016 Using 2016 Budget

12/6/2016

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Category Description	11/1/2016 Actual	- Budget	11/30/2016 Difference
Lay Compensation			
Cantor	110.00	225.00	115.00
Keyboardist	165.00	225.00	60.00
Office Manager	1,427.42	1,460.00	32.58
Sexton	624.00	675.00	51.00
TOTAL Lay Compensation	2,326.42	2,585.00	258.58
Supply Clergy	0.00	20.00	20.00
TOTAL Personnel Costs	14,241.40	12,160.29	-2,081.11
Programs & Formation			
Annual Council	984.32	125.00	-859.32
Continuing Education	0.00	20.00	20.00
General	0.00	75.00	75.00
Hospitality	0.00	10.00	10.00
Social	0.00	10.00	10.00
TOTAL Programs & Formation	984.32	240.00	-744.32
Worship			
Flowers	65.96	135.00	69.04
Music Supplies	0.00	30.00	30.00
Worship Supplies	68.00	30.00	-38.00
TOTAL Worship	133.96	195.00	61.04
TOTAL EXPENSES	21,143.67	20,020.78	-1,122.89
OVERALL TOTAL	-3,067.76	-342.47	-2,725.29