

Balance Sheet

As of October 31, 2016

Account	30-Sep Balance	October Deposits	October Payments	Pension Adjustment	Available Funds
Savings Account - Memorials	499.29	335.00	-		834.29
Savings Account - Columbarium	5,918.37	500.00	-		6,418.37
Savings Account - Ogden	1,440.97	-	-		1,440.97
Savings Account - Labyrinth	731.14	-	-		731.14
Savings Account - Trivia / Blessing Bags	2,178.29	-	38.48		2,139.81
Savings Account - Designated	2,818.52	-	-		2,818.52
Savings Account - DOK	167.80	22.00	-		189.80
Savings Account - Sabbatical	2,089.92	-	-		2,089.92
Savings Account - Building	3,852.63	78.42	2,500.00		1,431.05
Savings Account - Undercroft	6,027.68	1,150.00	-		7,177.68
Savings Account	25,724.61	2,085.42	2,538.48		25,271.55
Discretionary - Rector	778.08	212.50	88.67		901.91
Discretionary Account	778.08	212.50	88.67		901.91
Sabbatical - Rector	1,243.39	-	-		1,243.39
Sabbatical Account	1,243.39	-	-		1,243.39
Operating Account - General Funds	3,304.69	19,947.91	18,103.50	0.16	5,149.26
Operating Account	3,304.69	19,947.91	18,103.50	0.16	5,149.26
Total Cash and Bank Balances	31,050.77	22,245.83	20,730.65	0.16	32,566.11

Savings - Designated includes Thrivent, Vestments, Library / Education, Comeca, and Spense Foundation.

Pension Adjustment: The difference between Angela's 9/30 (paid in October) and 10/28 (paid in November) contributions.

St. Martha's Episcopal Church

2016 Budget Summary Report

	October Actual	October Budget	October Variance	YTD Actual	YTD Budget	YTD Variance
Income						
General Offerings	13,414	12,873	540	128,943	128,733	209
Miscellaneous Income	540	70	470	3,664	700	2,964
Pass Through Income	592	653	(61)	7,116	6,533	583
Rental Income	5,367	5,757	(390)	56,958	57,567	(608)
Special Offerings	35	325	(290)	2,771	3,250	(479)
TOTAL INCOME	19,948	19,678	270	199,452	196,783	2,669
Expense						
Administrative & General	2,023	1,601	423	17,366	16,008	1,357
Building, Facilities and Grounds	4,670	5,136	(466)	50,690	51,363	(673)
Miscellaneous	549	35	514	3,660	350	3,310
Pass Through Expense	592	653	(61)	7,116	6,533	583
Personnel Costs	10,210	12,160	(1,951)	119,012	121,603	(2,591)
Programs & Formation	36	240	(204)	973	2,400	(1,427)
Worship	24	195	(172)	673	1,950	(1,277)
TOTAL EXPENSE	18,104	20,021	(1,917)	199,490	200,208	(718)
Surplus / (Deficit)	1,844	(342)		(38)	(3,425)	

Budget

10/1/2016 Through 10/31/2016 Using 2016 Budget

11/8/2016

Page 1

Category Description	10/1/2016 Actual	- Budget	10/31/2016 Difference
INCOME			
General Offerings			
Loose Plate	275.00	200.00	75.00
New Contributions	460.00	200.00	260.00
Pledged	11,073.75	10,466.66	607.09
Regular	1,605.00	2,006.66	-401.66
TOTAL General Offerings	13,413.75	12,873.32	540.43
Miscellaneous Income			
Columbarium	500.00	0.00	500.00
Fundraising-Operating	0.00	10.00	-10.00
Fundraising-Outreach	0.00	10.00	-10.00
Snack Shop	40.00	50.00	-10.00
TOTAL Miscellaneous Income	540.00	70.00	470.00
Pass Through Income			
Bishop's Discretionary Fund	0.00	25.00	-25.00
Building	45.00	0.00	45.00
Collections-Undercroft	250.00	200.00	50.00
Fundraising Building	0.00	165.00	-165.00
Fundraising Labyrinth	0.00	33.33	-33.33
Fundraising Outreach	0.00	185.00	-185.00
Other	297.00	45.00	252.00
TOTAL Pass Through Income	592.00	653.33	-61.33
Rental Inc			
Community Outreach	910.00	916.66	-6.66
Montessori	4,157.16	4,120.00	37.16
Social Events	300.00	180.00	120.00
Sporting Events	0.00	540.00	-540.00
TOTAL Rental Inc	5,367.16	5,756.66	-389.50
Special Offerings			
Altar Flowers	35.00	125.00	-90.00
Holy Days	0.00	200.00	-200.00
TOTAL Special Offerings	35.00	325.00	-290.00
TOTAL INCOME	19,947.91	19,678.31	269.60
EXPENSES			
Administrative & General			
Audit Fees	0.00	25.00	25.00
Copier	800.86	400.00	-400.86
Diocesan Assmnt	1,000.00	833.33	-166.67
Marketing, Advertising & Communications	0.00	50.00	50.00
Office Supplies	113.92	200.00	86.08
Other	28.00	12.50	-15.50
Payroll Services	80.65	80.00	-0.65
TOTAL Administrative & General	2,023.43	1,600.83	-422.60
Facilities			
Furniture, Fixtures & Equip.	0.00	50.00	50.00
Insurance	165.00	675.00	510.00
Maintenance Contracts	0.00	118.33	118.33
Repairs & Maintenance			
Elevator	178.93	100.00	-78.93

Budget

10/1/2016 Through 10/31/2016 Using 2016 Budget

11/8/2016

Page 2

Category Description	10/1/2016 Actual	- Budget	10/31/2016 Difference
General	675.00	175.00	-500.00
Gym	0.00	25.00	25.00
Heating & AC	0.00	50.00	50.00
Inspections	0.00	125.00	125.00
Lawn, Snow Removal, etc.	550.00	750.00	200.00
Lighting	0.00	20.00	20.00
Pest Control	95.00	100.00	5.00
TOTAL Repairs & Maintenance	1,498.93	1,345.00	-153.93
Supplies			
Church Supplies	0.00	220.00	220.00
Coffee	140.92	50.00	-90.92
Miscellaneous	245.00	10.00	-235.00
TOTAL Supplies	385.92	280.00	-105.92
Utilities			
Electricity	1,298.00	1,298.00	0.00
Garbage	102.00	95.00	-7.00
Gas	342.00	615.00	273.00
Sewer	103.31	110.00	6.69
Telephone & Internet	301.88	300.00	-1.88
Water	473.01	250.00	-223.01
TOTAL Utilities	2,620.20	2,668.00	47.80
TOTAL Facilities	4,670.05	5,136.33	466.28
Miscellaneous Expense			
Columbarium	500.00	0.00	-500.00
Fundraising - Operating	0.00	15.00	15.00
Snack Shop	48.96	20.00	-28.96
TOTAL Miscellaneous Expense	548.96	35.00	-513.96
Pass Through Expense			
Bishop's Discretionary Fund	0.00	25.00	25.00
Building	45.00	0.00	-45.00
Collections-Undercroft	250.00	200.00	-50.00
Fundraising - Outreach	0.00	185.00	185.00
Fundraising Building	0.00	165.00	165.00
Fundraising Labyrinth	0.00	33.33	33.33
Other	297.00	45.00	-252.00
TOTAL Pass Through Expense	592.00	653.33	61.33
Personnel Costs			
Clergy Benefits			
Clergy Insurance	42.00	34.00	-8.00
Pension	0.00	1,316.66	1,316.66
TOTAL Clergy Benefits	42.00	1,350.66	1,308.66
Clergy Compensation			
Clergy Allowances	308.33	308.33	0.00
Housing	3,333.34	3,333.34	0.00
Insurance	545.00	795.00	250.00
Salary	2,916.66	2,916.66	0.00
SECA Reimbursement	519.80	519.80	0.00
TOTAL Clergy Compensation	7,623.13	7,873.13	250.00
Lay Benefits			
Payroll Taxes	170.22	199.50	29.28
Pension	123.96	132.00	8.04

Budget

10/1/2016 Through 10/31/2016 Using 2016 Budget

11/8/2016

Page 3

Category Description	10/1/2016 Actual	- Budget	10/31/2016 Difference
TOTAL Lay Benefits	294.18	331.50	37.32
Lay Compensation			
Cantor	0.00	225.00	225.00
Keyboardist	220.00	225.00	5.00
Office Manager	1,381.25	1,460.00	78.75
Sexton	624.00	675.00	51.00
Supply Musicians	25.00	0.00	-25.00
TOTAL Lay Compensation	2,250.25	2,585.00	334.75
Supply Clergy	0.00	20.00	20.00
TOTAL Personnel Costs	10,209.56	12,160.29	1,950.73
Programs & Formation			
Annual Council	0.00	125.00	125.00
Continuing Education	0.00	20.00	20.00
General	36.00	75.00	39.00
Hospitality	0.00	10.00	10.00
Social	0.00	10.00	10.00
TOTAL Programs & Formation	36.00	240.00	204.00
Worship			
Flowers	0.00	135.00	135.00
Music Supplies	0.00	30.00	30.00
Worship Supplies	23.50	30.00	6.50
TOTAL Worship	23.50	195.00	171.50
TOTAL EXPENSES	18,103.50	20,020.78	1,917.28
OVERALL TOTAL	1,844.41	-342.47	2,186.88